



**REQUEST FOR INDEPENDENT STUDY**

To request an independent study course, please fill out the following information, obtain the instructor and your Department Chair approval signatures, and return to the Office of Student Services at [des-studentservices@design.upenn.edu](mailto:des-studentservices@design.upenn.edu).

Planning for independent studies should begin during advance registration. Registration for independent studies must be completed before the end of the course selection period.

**Student Information (please print clearly)**

<b>Date:</b>	<b>Term:</b>
<b>Full Name:</b>	<b>PennID:</b>
<b>Program(s):</b>	
<b>Email Address:</b>	

**Brief Description of Proposed Independent Study (full course outline must be attached)**


**Title of Independent Study:**

Student Name (Please Print)	Student Signature	Date
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**Approvals:**

Instructor Name (Please Print)	Instructor Signature or email approval	Date
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Department Chair or Program Director Name (Please Print)	Department Chair or Program Director Signature or email approval	Date
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Registrar Approval	Date
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*Internal Use Only:*

**Assigned Course Code:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_      **CUs:** \_\_\_\_\_